

<p>Annual Board Meeting Business Chair</p>	<p>N Shackelford reviewed the county board appointments to the Board of Health for terms April 2024-March 2027: Adams: Chuck Neumann - county commissioner Clay: Richard Shaw - county supervisor Webster: Kathy Murphy Buschkoetter - public spirited</p> <p>Nuckolls County public-spirited representative is still being determined.</p> <p>Committee Appointments: N Shackelford asked Board members to serve (or continue to serve) on Committees for March 2024-March 2025. <u>Ethics Committee</u>: Jerry Grove (will serve, agreed in advance of the meeting); Barb Harrington (will continue); Michelle Oldham (will serve); Nanette Shackelford (will continue); Community member Dr. Daniel Deffenbaugh (agreed in advance of the meeting to continue) <u>Finance Committee</u>: Chuck Neumann, Treasurer (will continue); Nanette Shackelford (will continue); Richard Shaw (will continue) <u>Policy Committee</u>: Chuck Neumann (will continue); Barb Harrington (will continue); Nanette Shackelford (ad hoc); (Sandra Nejezchleb not present to confirm willingness for reappointment) <u>SALBOH Representative</u>: (Sandra Nejezchleb not present to confirm reappointment) <u>Representative to Staff Wellness Committee</u>: (Sandra Nejezchleb not present to confirm reappointment)</p> <p><u>Public Health Awards Committee</u>: Torey Kohmetscher (will continue); Nanette Shackelford (will continue); Sandra Nejezchleb (not present to confirm reappointment) <u>Nominating Committee</u>: Mike Kleppinger (will continue); Torey Kohmetscher (will continue)</p> <p><u>Board Officers</u>: Bever/Shackelford stated that the Nominating Committee had not been informed [at the January meeting] of the need to elect officers and that the 2-year terms were ending. The Nominating Committee will bring a slate of officers for an election at the May Board meeting. The current officers will continue in their roles until the May Board meeting.</p> <p>Shackelford encouraged others to consider participating in a committee.</p> <p>The Board was requested to complete the annual paperwork included in their packets (Commitment to the Board, Conflict of Interest, Confidentiality, plus the annual Board Performance Management/Evaluation survey) and given a few minutes to do so.</p> <p>Motion to Approve Board Committee Assignments March 2024-March 2025</p> <table border="1" data-bbox="370 1654 1101 1717"> <tr> <td>Motion</td> <td>Shaw</td> </tr> <tr> <td>Second</td> <td>Kleppinger</td> </tr> </table> <p><i>Motion Passed (roll call vote)</i></p>	Motion	Shaw	Second	Kleppinger	<p>Ayes: Amyot, Harrington, Jobman, Kleppinger, Kohmetscher, Murphy Buschkoetter, Neumann, Oldham, Shackelford, Shaw, Vance</p> <p>Nays: None</p>
Motion	Shaw					
Second	Kleppinger					

<p>Annual Board Meeting Business Chair</p>	<p>N Shackelford presented Resolution No. 2024-3, No. 2024-4, and No. 2024-5 for board approval to recognize Peggy Meyer and Terry Julian with the 2024 Public Health Leadership Awards for extraordinary leadership and dedication to public Health, and No. 2024-5 to recognize Michelle Batterman with the 2024 Community Health Service Award for exemplary community service and volunteerism for community projects, and No. 2024-6 to recognize all the current school nurses in the health district for their exemplary service and commitment to school and community health and for their dedicaton to protecting and caring for their students, their staff and their communities.</p> <p>Motion to approve the Public Health Awards Resolutions</p> <table border="1" data-bbox="349 552 1084 583"> <tr> <td>Motion</td> <td>Harrington</td> </tr> </table> <table border="1" data-bbox="349 583 1084 615"> <tr> <td>Second</td> <td>Buschkoetter</td> </tr> </table> <p><i>Motion Passed (roll call vote)</i></p>	Motion	Harrington	Second	Buschkoetter	<p>Ayes: Amyot, Harrington, Jobman, Kleppinger, Kohmetscher, Murphy Buschkoetter, Neumann, Oldham, Shackelford, Shaw, Vance</p> <p>Nays: None</p>
Motion	Harrington					
Second	Buschkoetter					
<p>Executive Director Review Chair</p>	<p>N Shackelford went over the results of Executive Director, M Bever's review.</p> <p>Board agreed that the next review will be a 360 Review, that it will be conducted again with an online evaluation, and that it will shift back to being conducted in the fall of each year when the rest of the staff are having their annual evaluations.</p> <p>Motion to approve the Executive Director Review</p> <table border="1" data-bbox="349 915 1084 947"> <tr> <td>Motion</td> <td>Kohmetscher</td> </tr> </table> <table border="1" data-bbox="349 947 1084 978"> <tr> <td>Second</td> <td>Shaw</td> </tr> </table> <p><i>Motion Passed (roll call vote)</i></p>	Motion	Kohmetscher	Second	Shaw	<p>Ayes: Amyot, Harrington, Jobman, Kleppinger, Kohmetscher, Murphy Buschkoetter, Neumann, Oldham, Shackelford, Shaw, Vance</p> <p>Nays: None</p>
Motion	Kohmetscher					
Second	Shaw					
<p>Finances K Derby</p>	<p>As of February 29, 2024, the department has cash steady at \$900K, no debt, and net income of \$300K. Derby commented that the \$900K, which is the result of an influx of \$600K from lump sump contracts and is therefore earmarked, remains steady (for six months now) because we are not spending these funds as quickly as we continue receiving them. Moving to P&L, we are tracking nicely to budget. Of note in expenditures is the final payment for the new roof, which used the remainder of the FEMA funding we received during the pandemic. And \$130K in indirect costs (IDC) are being covered by State Appropriations. Indirect costs are growing due to the doubling of our physical space and staff. Meanwhile State Appropriations have not grown. For this reason, Derby will be submitting a request for an increased IDC rate.</p> <p>Motion to accept the Financial Report</p> <table border="1" data-bbox="349 1455 1084 1486"> <tr> <td>Motion</td> <td>Shaw</td> </tr> </table> <table border="1" data-bbox="349 1486 1084 1518"> <tr> <td>Second</td> <td>Jobman</td> </tr> </table> <p><i>Motion Passed (voice vote)</i></p>	Motion	Shaw	Second	Jobman	<p>Ayes: All</p> <p>Nays: None</p>
Motion	Shaw					
Second	Jobman					
<p>Policy Committee K Derby</p>	<p>Shackelford asked K Derby, in S Nejezchleb's absence, to provide an overview of the revised policies coming to the Board.</p> <p>The Policy Committee brought forward for board approval recommendations for four policies: HR 603 (Internal Control), HR 600 (Cost Allocation), HR 304 (Computer Use), and HR 314 (Personal Social Media Use). Policies HR 603 and HR 600 were minorly revised to align with standard policies of that nature. HR 314 largely received a name change to accentuate its focus on social media use outside of work. HR 304 was tabled by staff after the Policy Committee meeting; revisions would be better suited for the Data Security Policy currently in writing.</p>	<p>Ayes: Amyot, Harrington, Jobman, Kleppinger, Kohmetscher, Murphy Buschkoetter, Neumann, Oldham, Shackelford, Shaw, Vance</p> <p>Nays: None</p>				

	Motion to approve revised policies 603, 600, & 314	
	Motion Policy Committee	
	Second Buschkoetter	
	<i>Motion Passed (roll call vote)</i>	
Finance Committee C Neumann	The Finance Committee presented three recommended auditor bids for board approval of one: GBE (out of Seward, NE): \$80,500 total for 3 years Lutz (out of Grand Island, NE): \$ \$69,355 total for 3 years Hayes (out of Omaha, NE): \$68,930 total for 3 years Motion to approve the recommended Auditor bid from Hayes	Ayes: Amyot, Jobman, Kleppinger, Kohmetscher, Murphy Buschkoetter, Neumann, Oldham, Shackelford, Shaw, Vance Nays: None
	Motion Neumann	
	Second Amyot	
	<i>Motion Passed (roll call vote)</i>	
Oral Health in Nebraska	Informational: Dr. Charles Craft, State Dental Health Director, joined the meeting by Zoom and shared insights on Nebraska's oral health status, the positive impact the Oral Health program has made, and outlined the five strategic focus areas for oral health in Nebraska: - Public policy/oral health workforce capacity - Enhance dental surveillance - Increase care access and reduce disparities - Expand community prevention programs - Promote dental health and literacy Heidi Davis (community health worker and project specialist for SHDHD's oral health program) provided additional information to the Board about local oral health program activities.	
New Program: Introduction to Healthy Families America B Wolfe, T Marcello	Informational: Program manager B. Wolfe and the four Healthy Families America home visitation staff were introduced to the Board. They presented the Board with an overview of the home visitation program, highlighting the significant and positive impact their dedication and commitment has made for families in the program.	
Staff Bi-Monthly Report M Bever	M. Bever highlighted the Public Health in Action photos showcasing HC student intern projects and the new oral health education and prevention services. She stated that the staff are trying out a new bi-monthly report format that highlights progress in the different program and administrative areas, and laid out in a chart format with each area having no more than 5 bullets of progress/success. She stated the staff are making the change in an attempt to make it easier for the Board to understand the health department's areas of focus and to communicate action and progress to other stakeholders and constituents. She pointed out the surveillance update and the success story, which will continue to be included with each bi-monthly report. She asked for feedback from the Board on whether they thought this format was an improvement, whether they they it would be more user friendly, and whether the they wanted staff to also continue providing a Staff-Specific report out that includes pictures of staff and staff-specific activities and accomplishments. Feedback was positive on the new format, and Board members would also like staff to continue with the staff-specific reporting. Motion to accept the Bi-Monthly Report	Ayes: All Nays: None
	Motion Kohmetscher	
	Second Neumann	
	<i>Motion Passed (voice vote)</i>	

Communications from Director M Bever	Written Executive Director Report provided to the Board included info on CDC changes to COVID-19 Guidance for the public and COVID-19 boosters for adults 65+; leadership/professional activities; operational/personnel - new hires, open positions, student interns; financial - billing, fee for service potential; facility updates; community health assessment/community health improvement plan cycle in 2024. Bever highlighted the Community Health Improvement Plan (CHIP) 2023 Annual Report, included in the packet. This report is required recording CHIP progress and for maintaining accreditation. Bever also provided a legislative update and a list of key bills that the Nebraska Association of Local Health Directors is supporting or opposing.													
Communications from Board Members Chair	K Murphy Buschkoetter - Webster County: Heritage of Red Cloud, initially slated for closure, was purchased by the Webster County Hospital Foundation and will remain open. C Neumann - Adams County: There is an upcoming blood drive in July. D Shaw - Clay: Clay County Health Department is trying to hire a new director.													
Announcements / Upcoming Events M Bever	Upcoming events, activities, and announcements were provided on the back of the agenda.													
Public Comment	None													
Adjourn	<table border="1"> <tr> <td colspan="2">Motion to adjourn</td> </tr> <tr> <td>Motion</td> <td>Amyot</td> </tr> <tr> <td>Second</td> <td>Vance</td> </tr> <tr> <td colspan="2"><i>Motion Passed (voice vote)</i></td> </tr> <tr> <td colspan="2">Adjourned 11:00am</td> </tr> <tr> <td colspan="2">Next Meeting: May 1, 2024, Webster County</td> </tr> </table>	Motion to adjourn		Motion	Amyot	Second	Vance	<i>Motion Passed (voice vote)</i>		Adjourned 11:00am		Next Meeting: May 1, 2024, Webster County		Ayes: All Nays: None
Motion to adjourn														
Motion	Amyot													
Second	Vance													
<i>Motion Passed (voice vote)</i>														
Adjourned 11:00am														
Next Meeting: May 1, 2024, Webster County														

Respectfully submitted,



Charles Neumann, Secretary/Treasurer
Board of Health
South Heartland District Health Department

March 20, 2024
Date